

**SAN LUIS OBISPO COUNTY
PARKS AND RECREATION COMMISSION
Thursday, January 28, 2016
COUNTY GOVERNMENT CENTER
SAN LUIS OBISPO, CALIFORNIA**

COMMISSIONERS PRESENT: Deanne Gonzales
Chairperson, Kenny Dahlen
Pandora-Nash Karner

COMMISSIONERS ABSENT: Bruce Hilton
Connie O’Henley

STAFF PRESENT: Nick Franco, Shaun Cooper, Elizabeth Kavanaugh, Josh Heptig,
Cynthia Boe, Anna Diaz and Michele Venturini

Pledge of Allegiance

1. This is the time that is reserved for the flag salute.

Chairperson Dahlen led the Pledge of Allegiance.

Public Comment

2. This is the time set for public comment on items that do not appear on the agenda.

Chairperson Dahlen opens the floor to public comment without response.

Commissioners' Adjustments to Agenda

3. This is the time set for any proposed adjustments to today's agenda.

There are no adjustments to today’s agenda.

Commissioners' Comments and Outreach

4. This is the time set for Commissioner remarks on their outreach efforts since the previous meeting.

Commissioner Nash-Karner attended the Cayucos Pier opening noting that it was a wonderful event. She stated it was completed beautifully and thanked those involved with the remodeling of the pier. Next, she thanked Nick for attending a couple of meetings regarding two potential parks in Los Osos. She also received numerous emails from a concerned resident of Los Osos regarding enforcement of lands being preserved, however, the property in question belonged to State Parks so it did not impact us. She was pleased to attend the Paul Teixeira Band Stand ribbon cutting/ground breaking ceremony in Nipomo Regional Park. She thanked Anna for helping her with the permit process to hang a banner on County property. She has also been working with Stacey King to help promote arts and camping within the County. Lastly, Los Osos currently has a serious infestation of a plant called “Sahara Mustard” and she asked people to destroy the plant when encountered because it can cause serious damage.

Commissioner Gonzales also attended the Cayucos Pier opening noting that the craftsmanship is absolutely beautiful. She noted that the County received 4 ½ inches of rain and the parks are starting to look better. She has a friend in Cayucos that has a small piece of property that she wants to convert into a pocket park. She thanked County staff for meeting with her friend and hopes the project will move forward.

Commissioner Dahlen went to Chalk Mountain and Lopez with the kids, but, noted the lake is still real low so he hopes El Niño will continue.

Approve Draft Minutes From Previous Meeting

5. This is the time set for consideration and acceptance of the previous meeting minutes.

Commissioners reviewed the minutes from the October 22, 2015, meeting. A motion was made.

Motion by: Pandora Nash-Karner
Second by: Deanne Gonzales

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
Gonzales, Deanne	x			
Nash-Karner, Pandora	x			

COMMISSIONERS APPROVE THE OCTOBER 22, 2015 MINUTES AS WRITTEN.
Trails Advisory Committee Report

6. This is the time set for a report on the latest Trails Advisory Committee meeting. This item is skipped when no meeting has occurred.

There was no meeting to report.

Golf Advisory Committee Report

7. This is the time set for a report on the latest Golf Advisory Committee meeting. This item is skipped when no meeting has occurred.

Josh Heptig, Golf Superintendent spoke on the following:
Mr. Heptig gave an update on the revenue and rounds for both Chalk Mountain and Morro Bay Golf Courses. He also noted that due to patron concerns, smoking is now prohibited at Dairy Creek Golf Course and signs have been posted. He announced there are new At Large members at Dairy Creek and Morro Bay golf courses. He also gave an update on the Monarch Butterflies at Morro Bay Golf Course (trails and tours). Next, he noted that student fees have been revised. The student fee is now a junior fee of \$5.00 for ages 18 and under. They are also in the process of establishing a young adult fee for ages 19-25 that should go into effect in 2017. Lastly, the ADA Assessment has been completed and they will be implementing it in the near future.

Staff Reports

8. Presentation of Regional Transportation Plan Project Prioritization by San Luis Obispo Council of Governments

Mr. Shaun Cooper, Senior Planner introduced Mr. Ron DeCarli, Executive Director of SLOCOG. SLOCOG is looking to raise funds through a ballot measure, such as sales tax, to help fund transportation projects throughout the County. They are currently working with outside consultants to develop the plan. They are also seeking feedback from outside agencies to determine if a ballot measure is feasible.
Mr. Ron DeCarli gave his presentation and answered any concerns the Commission had.
Mr. Dave Flynn, County Public Works, also answered county funding/development fee concerns the Commission had.

9. Review of Off Highway Vehicle In-Lieu Fee Fund grant applications and recommend funding for fiscal year 2016-2017

Ms. Elizabeth Kavanaugh, Planner III, informed the Commission that it was time to review the OHV grant applications. As a summary, she noted that the BOS gave the Commission approval to review and recommend applicants for OHV funding. She further explained that the grant has been split 60%/40%; 60% is an external process managed by County Parks and 40% is an internal process managed by the County where other County departments can apply for money. She noted that the West Cuesta Ridge Road project has withdrawn from the external process because they felt it was a better funding fit to go through the internal process. Elizabeth reviewed the grant applications with the Commission and answered their questions. She made the following fund distribution recommendations:

- Cal Fire/City of Pismo: waterproof two-way radios \$ 9,900.00
- CCMA: trail dozer accessories \$ 25,000.00
- CCMA: trail reroute studies \$ 12,000.00

• CCMA: trail maintenance	\$ 29,000.00
• City of Paso Robles: trailer for off highway vehicle	\$ 9,000.00
• CCMA: Hi Mountain Road repair	<u>\$ 4,466.00</u>

Total Grant Funds \$ 89,366.00

It is recommended that the Parks and Recreation Commission review the Off Highway Vehicle In-Lieu Fee Fund grant applications and make recommendations to the Board of Supervisors for funding of specific projects within the \$89,366 available in Fiscal Year 2016-2017 County Budget.

Motion by: Pandora Nash-Karner
Second by: Deanne Gonzales

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
Gonzales, Deanne	x			
Nash-Karner, Pandora	x			

COMMISSIONERS APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO ALLOCATE FUNDING FOR FISCAL YEAR 2016-2017 OF \$89,366 FOR THE ABOVE REFERENCED APPLICANTS AND DISTRIBUTION AMOUNTS.

10. Parks and Golf 1st quarter financial results

Ms. Cynthia Boe, Administrative Services Manager, gave an informational presentation on the FY 2015-16 First Quarter Financial report for Parks and Golf and answered Commissioners questions. Commissioners noted that the revenue for Dairy Creek looked better than it has in a long time.

Mr. Nick Franco, Director, cautioned that there will still be a short fall for Dairy Creek at the end of the fiscal year because revenues are not where they should be to be self-sustaining. He also noted that if we don’t get additional water deliveries this summer, Dairy Creek will be back in the same situation as before. Mr. Franco stated that the long term future of Dairy Creek will be revisited with the Commission at a later date to review water options. Recommend that your Commission review and file as part of the meeting minutes.

11. Chorro Valley Trail -Camp San Luis Obispo Easement

Ms. Elizabeth Kavanaugh, Planner III, asked the Commission for their support to open a project account for the Chorro Valley Trail-Camp San Luis Easement in the amount of \$35,000. The funds would be transferred from the Parks reserve account and would be used for a survey of the easement, as well as, support of the MOU with Camp San Luis. This easement would run about 1 ½ miles from El Chorro Regional Park to the California Mens Colony. Ms. Kavanaugh also explained that the trail would eventually connect San Luis Obispo to Morro Bay and described the details and connections it would create. Ms. Kavanaugh adequately answered the Commissioners questions.

Recommend to the Board of Supervisors: 1) creation of a capital project “Chorro Valley Trail -Camp San Luis Obispo Easement ”; 2) Transfer \$35,000 from the Park Reserves account into the new “Chorro Valley Trail - Camp San Luis Obispo Easement” project , and 3) approve, and authorize the Parks and Recreation Director to sign a Memorandum of Understanding between The Parks and Recreation Department and the State of California Military Department, Camp San Luis Obispo that outlines the terms in which State of California Military Department, Camp San Luis Obispo will offer an easement for the Chorro Valley Trail and terms in which the County can construct and maintain this trail in the future.

Motion by: Pandora Nash-Karner
Second by: Deanne Gonzales

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
Gonzales, Deanne	x			
Nash-Karner, Pandora	x			

COMMISSIONERS APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO SECURE THE CHORRO VALLEY TRAIL EASEMENT, GRANT AUTHORITY FOR NICK FRANCO TO APPROVE THE CAMP SAN LUIS MOU, AND TRANSFER \$35,000 FROM THE PARKS RESERVE ACCOUNT TO THE CHORRO VALLEY TRAIL-CAMP SAN LUIS EASEMENT ACCOUNT.

Director Report

12. This is the time set for the Director report.

Mr. Nick Franco, Director, spoke on the following:

The Commission was informed that the Commission Annual Report was due. Mr. Franco offered to draft the report and bring it to the next meeting for the Commissions input and review. The Commission agreed to have Mr. Franco draft the report.

Staff has closed the Cayucos Pier several times due to stormy weather and it has held up extremely well.

The Board of Supervisors recently approved to reinstate the Parks Maintenance Superintendent position. Parks will start recruitment for this position.

The County is currently working on the relocation of the Parks office to 1144 Monterey Street. The move is tentatively scheduled for April-May.

Parks is starting to put together accreditation teams. There will be ten teams to address the ten accreditation areas. The teams will start next month and Mr. Franco will routinely report on the process.

The SLOCAPRA workshop is scheduled for March 5, 2016, at 8:30 a.m. and will be held at Dairy Creek Golf Course. To gain experience, Cal Poly interns have been helping to plan and organize the workshop.

Parks is not going to convert the tennis courts into pickle ball courts at Heilmann Park. The tennis community helped raise funds to build the courts and use them on a regular basis. However, staff has met with pickle ball representatives and they have discussed the possibility of building a pickle ball court at the park. Staff stated that if the pickle ball community would like to raise funds for the construction of a court, Parks would definitely work with them.

Mr. Franco introduced Michele Venturini as the new secretary for Parks.

Commissioner Nash-Karner asked Mr. Franco how the new reservation system was working, as far as, efficiency, cost savings, etc. Mr. Franco reported that it has had a very positive impact to operations. By having the system in place, it allows for better planning, saves on staffing and increases reservations/revenue.

Commissioner Nash-Karner asked Mr. Franco how Vista Lago was working out. He noted that it was better than anticipated and its income has exceeded the projected revenues.

Commissioner Nash-Karner asked Mr. Franco what the status was of the Morro Bay waterline and if it was still threatening the golf course. Mr. Franco stated that the golf course is not threatened at this time. However, the waterline is still an issue and has been difficult to resolve due to permitting requirements. Staff is currently looking into other alternatives such as moving the existing well. Mr. Franco also noted that State Parks is having the same problem, so staff has been working with them to coordinate during future construction to help alleviate some of the expenses.

Approve letters of donation

13. This is the time set for the Chairperson to acknowledge and accept any Letters of Donation received.

Chairperson Dahlen read, accepted and approved the Letters of Donation.

14. Commission will nominate and elect a Chair and Vice Chair for a one year term

Commissioners discussed the election of officers for the 2016 Parks & Recreation Commission.
Commissioner Deanne Gonzales is nominated for Chairperson.
Commissioner Bruce Hilton is nominated for Vice Chairperson.
Recommend that the Commission accept nominations for the Commission Chair and Vice Chair positions and elect nominated Commissioners to serve a one year term.

Motion by: Pandora Nash-Karner
Second by: Kenny Dahlen

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
Gonzales, Deanne	x			
Nash-Karner, Pandora	x			

COMMISSIONERS ELECT COMMISSIONER DEANNE GONZALES AS CHAIRPERSON AND COMMISSIONER BRUCE HILTON AS VICE CHAIRPERSON FOR 2016.

Adjournment

15. Adjourn Meeting

Having no further business the meeting was adjourned.